



A Component of CareerOneStop

31,171 NEW JOBS TODAY
 1,874 NEW RESUMES TODAY
 1,285,377 TOTAL JOBS AVAILABLE
 670,755 TOTAL RESUMES AVAILABLE

CAREERONESTOP CAREER INFO NET **JOB BANK** SERVICE LOCATOR Site Map |
 Job Search | My Account | For Employers

Welcome to America's Job Bank!

Visit our site and see how we can help you find the job that's right for you. Thousands of new jobs are posted daily by employers searching for someone like you.

JOBSEKERS

Advanced Search Methods

Job Title | Keyword | Military | Job Number

Quick Search

STEP 1:

Select a Job Category from the menu below and/or enter a keyword that best describes the job you would like to find.

You can use both methods together.

Select a Job Category

All categories within Zip Code
 Architecture & Engineering
 Arts, Design, Entertainment, Media
 Bldg/Grounds Maintenance & Cleaning
 Business & Financial Operations

Enter Keyword(s) [Tips](#)

STEP 2:

Select one of the following:

Enter a U.S. City or Zip Code
Results are within a 50 mile radius

Select a State or Location

STEP 3:

My Account: Your personal career center



Keep tabs on jobs with a Search Scout

Set up an automated search to find jobs and have the results e-mailed to you for free!

Post a Resume

Create and post your resume online, all completely free.

Create a Cover Letter

Introduce yourself to prospective employers when sending your resume.

Manage Your Account

Update your account information and check the activity of your resume and scouts.

USER NAME

PASSWORD

[Forgot your password?](#) | [Need help logging in?](#)



Are you looking for your **dream job?**

You've come to the right place. Search now or [register here](#) to take advantage of our free services!

Thousands of new jobs are posted every day across the nation. Here's your chance to put a spark in your career.



EMPLOYERS

Are you looking to hire **great people** quickly?

You've come to the right place. [Register here](#) to take advantage of all our services!

Post a Job

Put your job in front of millions the fast, free and easy way! Can't put your job into words? Help is available to write your job description.

Search for Resumes

Search for potential employees nationwide or right in your own hometown.

Resume Scouts

Set up an automated search to find potential employees. You can have the results e-mailed to you and view them at your convenience.

Manage Your Account

Update your account information and check the activity of your resume scouts. See how many people are looking at your jobs or review your saved resumes.

National Federation of the Blind's Telephone Job Search

1-800-414-5748

Find It By Topic

- [Employment Center](#)
- [Relocation Center](#)
- [Financial Aid Cent](#)
- [Skills Center](#)
- [Business Center](#)
- [Training & Educati](#)
- [Testing & Assessr](#)
- [Labor Market Info](#)
- [Career Tools](#)
- [Newsroom](#)

Career Resource Library

[Browse By Subject](#)

[State Gateway](#)

Select a State

Find(Select one)

One-Stop Centers

Community College

Toll-Free Help Lin

For help or questi regarding this siti call:

1-877-348-0502
 or
 TTY 1-877-348-050

For help with employment and training questions call:

1-877-US-2JOBS
 or
 TTY 1-877-889-562

AFFILIATESITES

America's Job Bank

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About This Service

America's Job Bank is a partnership between the US Department of Labor and the state operated public Employment Service.

The Public Employment Service:

The public Employment Service is a state operated program that provides labor exchange service to employers and job seekers through a network of 1800 offices throughout the United States. For more than 60 years, the public Employment Service has helped people and jobs find each other.

Since 1979, the states have cooperated to exchange information to offer employers national exposure of their job openings. In the spring of 1998 the additional service of posting resumes from job seekers was initiated. Publicizing job listings on a national basis has helped employers recruit the employees they need to help their business succeed, while providing the American labor force with an increased number of opportunities to find work and realize their career goals.

The America's Job Bank computerized network links state Employment Service offices to provide job seekers with the largest pool of active job opportunities available anywhere and nationwide exposure for their resumes. For employers it provides rapid, national exposure for job openings and an easily accessible pool of candidates. In addition to the Internet, the job openings and resumes found in America's Job Bank are available on computer systems in public libraries, college and universities, high school, shopping malls, transition offices on military bases worldwide and other places of public access.

- **About Our Job and Resume Listings**

Most of the jobs listed on America's Job Bank are full time listing and the majority are in the private sector. The job openings come from all over the country and represent all types of work, from professional and technical to blue collar, from management to clerical and sales.

Likewise, the resumes listed on America's Job Bank contain candidates with a wide range of skills and experience in all types of employment fields.

- **Cost**

There is no charge to either employers who list their job vacancies or to job seekers who utilize America's Job Bank to locate employment. The services provide by America's Job Bank and each state's Employment Service program are funded through Unemployment Insurance taxes paid by employers.

More about specific services:

- [Employer Services](#)

- [Job Seeker Services](#)

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Job Seeker Services

The America's Job Bank (AJB) network offers two levels of FREE service to all Job Seekers. The basic level is the ability to conduct a search for possible job openings. The higher level allows a job seeker to create and submit a resume to the system, and conduct and save customized job searches. You must register through your home state to gain access to the higher level of service.

Search for Jobs:

This is the basic level of FREE service, available without the need to register. There are several alternatives available to conduct a search of the America's Job Bank job order data base.

1. Occupation Search
2. Keyword Search
3. Military Code Search
4. Job Number Search

- **Occupation Search:** starting with twenty-two (22) broad occupational areas, provides the capability to refine the search to a more specific pre-defined occupational group. There are also several optional advanced search criteria, including: job location, jobs entered during a specific time period, job seeker's education and experience, job duration, and minimum salary required. ([In-depth description of the Occupation Search is available.](#))
- **Keyword Search:** provides the capability to choose skill words important for the position being sought. The search will retrieve all jobs containing the words that appear in the Job Title, the Certificates/Licenses Required or the Type of Education Required sections of the job listing. The same advanced criteria used in the Occupation Search are also available in the Keyword Search. ([An in-depth description of the Keyword Search is available.](#))
- **Military Code Search:** allows job seekers who have a military background to enter their Military Occupational Code and conduct a search for any equivalent civilian jobs that are open. The same advanced criteria used in the Occupation Search are also available in the Military Code Search. ([An in-depth description of the Military Code Search is available.](#))
- **Job Number Search:** for job seekers who have previously conducted a search of the file and found a specific job that they wish to recall and review. By entering the nine (9) character job number, they can go immediately to that job description (if it is still available). ([An in-depth description of the Job Number Search is available.](#))
- In addition to the job search function, AJB offers several links to other Job sites.

1. State Sites
 2. Employer Sites
 3. Private Agencies
- State Sites: Although all states are a part of this system, many provide additional job search assistance at their own web sites. This link will allow you to browse any of the state sites for this additional information.
 - Employer Sites: Employers may request a link from AJB to their site. AJB reviews each site to determine if there are specific jobs available and a method of applying. If the site meets these criteria AJB will point directly to the Jobs/Employment page whenever possible. AJB in no way endorses any employer that appears on the list, nor is responsible for the content or currency of these pages.
 - Private Agencies: Private Agencies are handled in the same manner as Employers. When investigating agencies, job seekers should be aware that fees may be involved in some cases.

Registration:

Obtaining access to the higher level of FREE service requires a registration for your privacy and confidentiality of information, and so that the system can track activity and provide you with activity information. The registration process requires that you provide some standard contact information (i.e. name, address, telephone number), and then choose your own Username and Password. It is important that you remember the Username and Password as you will be asked for them each time you use the system. Once registered, you will have access to the following services:

- Custom Job Searches: As a registered job seeker, all of the searches described above are available to you, and you will be able to create any standard search that meets your needs and store (save) it for use whenever you return to the system, saving you time during future visits. Additionally, AJB will keep track of the last date the search was performed and how many jobs were accessed, so you can tailor the search for specific periods of time to avoid duplicate results.
- Job Scout: Job Scout is special search feature for Job Seekers. It provides the ability to automatically perform saved job searches. When these job searches are run, any new matches will generate an e-mail notification to you. To use Job Scout, you need to register, and create and save a job search.
- Create Cover Letters: Once registered, you have the ability to create appropriate cover letters for each job to which you are applying.
- Create/Submit a Resume: AJB provides a electronic resume builder, that allows job seekers to "fill in the blanks" to create their resume. We require this format to allow employers to conduct structured searches. The system also provides an option allowing you to enter free form resumes in Ascii format. The structured resume has twelve (12) different sections that should be completed as applicable.
 1. Contact Information: Will automatically contain the information you provided as with your registration. It can be modified as necessary.
 2. Occupation: This section allows you to choose job titles that apply to the type of work you are seeking. At least one title is required.

3. **Location:** This section allows you to select the areas in which you are willing to accept employment.
4. **Job Objective:** This is a free-form section that allows you to indicate your job objective. When entering this information, remember that an employer will be shown this section before they see the entire resume, so be as specific as possible.
5. **Employment History:** This section allows you to provide information about your previous jobs.
6. **Skills and Abilities:** This is a free-form section that allows you to enter any additional training, skills and abilities you have obtained.
7. **Education:** This section allows you to enter the highest level of education you have completed, as well as the type of degree program completed.
8. **Certificates and Licenses:** This section allows you to enter any special license or certificate received.
9. **Honors and Activities:** This section allows you to enter any information concerning Honors you have earned or Activities in which you are involved.
10. **Salary:** This section allows you to enter the minimum salary you will accept. It is available for search purposes only and will not be displayed as part of your resume.
11. **Notes:** This section is free flow and allows you to enter any other information which you feel is important but did not fit anywhere else (i.e. publications). This section is not available to the employer for search purposes.
12. **Open Format:** This section provides a free-form text area in which you can type your resume as you would like it to appear (up to 4000 characters). None of the information placed in this section will be searchable by employers, but it will be displayed when an employer views your resume. This section is only available if you choose the Open Resume Format option.

Prior to submitting your resume, you will have the ability to review it and make any changes. Once submitted, it can be modified at any time. RESUMES REMAIN ACTIVE FOR 60 DAYS. If necessary, you will be able to "extend" the active period. An active resume will be available for searching within 24 hours. However, only registered and validated employers will be given access to your personal contact information.

Additional help resources for job seekers:

- [Job Seeker FAQ's](#)
- [Job Seeker Registration](#)
- [Job Seeker Resume Builder](#)
- [Job Seeker Keyword Search for Jobs](#)
- [Job Seeker Military Code Search for Jobs](#)
- [Job Seeker Occupation Search for Jobs](#)
- [Job Seeker Number Search for Jobs](#)

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About Employer Services

To obtain access to this FREE service, employers need to register through their home state to take advantage of the America's Job Bank network. This is necessary to ensure data integrity. As an Employer, if any of the following conditions apply to your business you are **NOT** eligible to use this system.

1. you **require significant monetary investment** by a job seeker
2. you **charge a fee** to job seekers
3. the position you are trying to fill is involved in a **labor dispute**

Once an employer has filed a registration in their state, their status is reviewed by state Employment Service personnel. Until the state validation is completed, the employer may browse the resume file, but will not be given access to any job seeker information. The validation process generally takes no more than three (3) business days. Once the employer is validated, they have access to the following FREE services:

- **Post job listings**
 - direct data entry
 - automated posting service

This allows employers to use the method that best suits their needs, technical capabilities, and volume to place their listings directly into the AJB/state job order data base. As part of the registration process, employers will be able to indicate their preferences. Employers also get to choose the method by which they wish to receive job seeker information.

- **Update Job Listings**
 - modify information
 - adjust status (i.e. close, extend, archive)

Once jobs have been listed, employers have complete control of the jobs. They can modify information in the body of the job and/or adjust the status. All orders are open for 45 days. During that 45 day period, employers can Close the job, which will purge it from the data base; Extend the job, which will add another 45 days to the time the order stays in the data base; and Archive the job, which removes it from the data base, but allows it to be recalled in the future.

- **Search for Resumes**
 1. Occupation search
 2. Keyword search
 3. Number search
 - **Occupation Search:** starting with twenty-two (22) broad occupational areas, provides the capability to refine the search to a more specific pre-defined occupational group. You can also

refine the search using several advanced search criteria such as the location in which the job seeker is available, required education, resumes entered within a specific time period, and salary range. ([An in-depth description of the Occupation Search is available.](#))

- **Keyword Search:** provides the capability to choose one or more title, objective, or skill words important for the position being filled. A keyword search can be performed for any or all specified keywords. The same advanced search criteria available in the Occupation search are also available for the Keyword search. ([An in-depth description of the Keyword Search is available.](#))
- **Number Search:** provides the ability to search for specific resumes according to their resume number. ([An in-depth description of the Number Search is available.](#))

Any search may be **saved** (stored), then retrieved and run at any time.

Resume Scout: Resume Scout is a special search feature for Employers. It gives the option to have stored resume searches run automatically. When these resume searches are run, any new matches will generate an e-mail notification to you. To use Resume Scout, you need to register, and create and save a resume search.

Search Results: The results of a Keyword search will be listed with those resumes having the largest concentration of relevant criteria appearing first in the list; Occupation searches will be listed by location. For each search, you can choose to have search results listed in groups of 10, 25, 50, or 100 resumes at a time.

- **Activity Reports**
 - Job Orders
 - Resume Searches

Allows employer to get up to the minute information about all active Job Orders in terms of how long the order has been in the data base, how many times the description page was reviewed and how many times the application instruction page was reviewed. Provides information about Saved Searches in terms of what type of search, when it was created, when the most recent query was conducted and the number of resumes that matched, and the number of times the job seeker contact information was accessed.

Additional help resources for employers:

- [Employer FAQ's](#)
- [Employer Registration](#)
- [Posting a Job Order](#)
- [Employer Occupation Search for Resumes](#)
- [Employer Keyword Search for Resumes](#)
- [Employer Number Search for Resumes](#)

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About America's Job Bank



America's Job Bank (AJB) is the biggest and busiest job market in cyberspace. Job seekers can post their resume where thousands of employers search every day, search for job openings automatically, and find their dream job fast. Businesses can post job listings in the nation's largest online labor exchange, create customized job orders, and search resumes automatically to find the right people, right now.

Guided by the U.S. Department of Labor's (USDOL) vision for the America's Labor Market Information System, the CareerOneStop is a collection of electronic tools managed as a federal-state partnership, and operated through grants to New York and Minnesota, in partnership with the other states and private sector organizations. This powerful suite of Web-based tools includes AJB, America's Career InfoNet (ACINet) and America's Service Locator (ASL). Each product offers a unique solution to the increasing demands of today's labor market to meet the specialized needs of job seekers, businesses, and the workforce development community.

Want a quick overview of what our site offers? View our [Site Map](#).

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America's Job Bank ended operations on July 1, 2007

This page will help you locate alternative sites where you can search for jobs or prospective employees.

Employers - Find assistance with [federal compliance reports](#).

Job Seekers - Get help with [resumes](#) and [cover letters](#) you created on America's Job bank.

Sponsored by the [U.S. Department of Labor](#)



Employers

To view resumes or post jobs, locate your state's job bank above, or visit [private-sector](#) or [veterans and government](#) job banks.

Find assistance with [federal compliance reports](#).

Job Seekers

To post your resume or to view or apply for job openings, locate your state's job bank above, or visit [private-sector](#) or [government and veterans](#) job banks.

Get help with [resumes and cover letters](#) you created on America's Job bank.

Find Job Banks

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Search jobs in the United States

Change your

State|Metro Area|Company|

search :

International

Search by : [Keywords](#) - [Occupation Title](#) - [Military Occupation](#) - [Company](#) - [Job ID](#)

Keywords Ex : sales, "software engineer"

Location(s) Ex : Dallas,TX or 75219 or TX

[Add Advanced Fields](#)

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JobCentral National Labor Exchange



A replacement for America's Job Bank and OFCCP Compliance for employers



Post A Job To The **JOBcentral** Network

and hundreds more...



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Employer Login

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Jump-start your career with these resources

- Post Resume
- Career Tools
- Diversity Veterans
- Resume Career Seniors
- Help Research Migrant/Relocation Youth Seasonal
- Education Careers Disability
- Students Salary Calculator Executive

JobCentral Alliances

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VETcentral
job preference for veterans



Resources for Recruiters

- Post a Job
- Search Resumes
- Hire a Vet
- Executive Recruiting
- ThinkTanks
- Networking
- Employer Surveys
- College Talent



U.S. Office of Personnel Management

Ensuring the Federal Government has an effective civilian workforce

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of other leading
employers today!!!



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Password

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What is the JobCentral National Labor Exchange?

JobCentral National Labor Exchange, provided by DirectEmployers Association in alliance with The National Association of State Workforce Agencies (NASWA) to increase labor market efficiency, offers companies, states and job seekers an affordable transition from America's Job Bank (AJB) which was discontinued July 1, 2007. JobCentral helps employers satisfy their compliance requirements and provides a single place on the Internet where job seekers can find employment opportunities in all industries.

The U.S. Bureau of Labor Statistics (BLS) predicts a labor shortage of more than 10 million skilled workers by 2010 which heightens employers' need to attract difficult to reach groups such as minorities, veterans, seniors and women to the workforce.

JobCentral plays a leading role in helping employers meet their individual affirmative action goals and, as a group, better manage our nation's workforce. It provides an opportunity for companies to meet their compliance and staffing requirements in an environment that is owned, managed and controlled by employers in a cooperative effort with State and Federal Workforce Agencies.

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Owned and Managed by a Nonprofit Association of Employers

DirectEmployers Association is a nonprofit consortium of leading U.S. corporations. The Association's services include: the DirectEmployers' Search Engine, the Internet's only search engine dedicated exclusively to searching employment opportunities across corporate web sites, JobCentral National Labor Exchange in alliance with the National Association of State Workforce Agencies (NASWA), and NACElink, a national college recruiting system developed in alliance with the National Association of Colleges and Employers (NACE) and a group of leading universities.

VetCentral delivers federal contractors' jobs to state web sites or to One-Stop Centers for the appropriate Local Veterans Employment Representatives (LVER) and Disabled Veterans Outreach Program (DVOP). It provides employers Office of Federal Contract Compliance Programs (OFCCP) compliance with the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) as amended by the Jobs for Veterans Act.

In accordance with its Corporate By-Laws, the business and affairs of the Association are managed by a Board of Directors consisting of member company representatives. Daily operations are managed by an Executive Director and operations staff at the direction of the President and Board of Directors.

Officers are elected and goals and objectives are determined by member employers at DirectEmployers Association's annual meeting scheduled in the fourth quarter of each year.





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Jobs : International

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